

RESOLUTION NO. __
April 17, 2018

**A RESOLUTION SETTING POLICY WITH REGARD TO
DE MINIMIS VOLUNTARY PAYMENTS TO THE CITY OF HUDSON**

WHEREAS, the City of Hudson experiences situations where de minimis overpayment of application fees, permit fees, registration fees and related charges are received by municipal departments of the City, and;

WHEREAS, the administrative time and expense expended to locate the payor and return de minimis overpayments causes undue burden to the City, and;

WHEREAS, a de minimis overpayment may be legally treated as a voluntary payment to the City, and;

WHEREAS, the finance committee has reviewed this issue and has recommended a policy be established to address the issue of de minimis overpayments;

NOW, THEREFORE, BE IT RESOLVED that the Common Council hereby approves a policy whereby de minimis overpayments, to be defined as overpayments of \$50.00 or less on any application fee, registration fee, permit fee and/or other charge, shall be accepted as a voluntary payment by the City, provided thirty (30) days has passed since the receipt of the overpayment without a refund request, and;

BE IT FURTHER RESOLVED that this policy shall not apply to the overpayment of real property taxes or other types of overpayment otherwise addressed by the Hudson City Code.

Introduced: _____

Seconded: _____

Approved: _____
Rick Rector, Mayor